

Community Health Alliance Uganda (CHAU) is the linking organization of International HIV/AIDS Alliance-(IHAA). CHAU's portfolio of work spans technical and organizational capacity building of civil society organizations, policy and advocacy, community systems strengthening, HIV prevention, care and support, sexual reproductive health and rights. CHAU envisions a Uganda where citizens are empowered to live healthy and productive lives. CHAU has an established track record of contributing to national efforts in HIV and Sexual and reproductive health response amongst vulnerable and key populations. Community Health Alliance Uganda seeks to engage the following:

### 1. Consultants

#### i. Technical Review Panelists:

Following a RFA from NGOs by CHAU in the new vision dated 17<sup>th</sup> September 2018, CHAU working together with IHAA seek to constitute an independent multi-disciplinary Technical Review Panel (TRP) to review proposals. The TRP will comprise of eminent Ugandans from the different fields of Program implementation working with public and non-governmental sectors and academia in areas of SRHR/HIV Programming. The task would be completed in a defined period of not more than seven days upon presentation of selected top 6 National NGOs.

The overall purpose of conducting an independent technical and financial evaluation is to determine through a transparent and open process the most competent 3 national NGOs in timely manner by appraising their potential to contribute to the integrated SRHR and HIV Umbrella Programme.

#### The specific tasks for the TRP will be to:

1. Review the detailed criteria for the evaluation of the applicants
2. Carry out the evaluation of the proposals using agreed evaluation criteria and tools;
3. Prepare a draft report on the evaluation process and results;
4. Present a short list of the recommended NGOs to IHAA Programme team
5. Prepare final assignment report.

#### Specifications:

- Broader knowledge in SRHR/HIV Programming for young people 10 – 24 years and Key Populations
- Capacity to analyze Technical proposals.

#### Experience:

- Eminent Ugandans from the different fields of Program implementation working with public and non-governmental sectors and academia in areas of SRHR/HIV Programming or Individuals currently working with MOH, MOGLSD, UAC or any other related institution in similar capacity with experience in SRHR/HIV Programming for young people 10 – 24 years and key populations.
- People who are versed with policies on SRH and adolescent health

#### Remuneration

- A reasonable allowance will be offered for the task for the specified

Deadline for submission: 5<sup>th</sup> October 2018

#### ii. Consultant to conduct a baseline study among fishing communities in Wakiso and Serere districts, Uganda

'Increasing the role of men and boys in eMTCT among island fishing communities' is a two year (2018-2020) Positive Action for Children's Fund (PACF)-Viiv funded project. Implemented in Wakiso and Serere districts, the project engages fishing communities to enhance their access to eMTCT services. HIV prevention, identification of lost to follow ups and behavior communication change are among project strategies. The project intends to reach 35,000 and 125,000 direct and indirect beneficiaries respectively including women, children, adolescents and men.

Community Health Alliance Uganda intends to conduct a baseline survey in Wakiso and Serere districts to establish Viiv project background situation to enable track progress of project implementation and achievement of objectives, results and targets. The information will also inform project contribution to MoH and district HIV outcomes and targets. Community Health Alliance Uganda seeks to engage a consultant (Firm or Individual) to;

- a) assess and document background HIV situation including but not limited to risk factors to HIV transmission and prevalence among fisher folks in Wakiso and Serere districts
- b) establish the level of access of fisher folks to and gaps in HIV services
- c) determine baseline values and set realistic project targets.

#### Tasks to be accomplished by consultants:

- Comprehensive desk review of available HIV and eMTCT program data, reports and policies
- Develop detailed research protocol including method and approach; data collection tools; and data analysis and dissemination plans
- Develop and submit application; and obtain ethical approval and permission from relevant authority to conduct the study
- Design and deliver a baseline study including field work, supervision of research teams, data collection and analysis; and report writing
- Capacity building of CHAU, MCU and HNU staffs during design and delivery of the study
- Presentation to and validation of preliminary findings by CHAU and key stakeholders
- Dissemination of research findings to key stakeholders in appropriate fora.

#### Skills and experience required for the research team Leader:

1. A senior researcher with a minimum of 10 years of relevant professional experience
2. Proven experience in designing and conducting baseline and end line studies; and expertise in quantitative and qualitative statistical data analyses
3. Minimum of Master's Degree in Human Resource Management, Institutional Development and Public Administration
4. Knowledge of institutions working on HIV, paediatric HIV, eMTCT in developing countries and Uganda context
5. Strong leadership, management, conceptual and analytical

skills; and high degree of judgment, maturity, ingenuity and originality to interpret technical opportunities and constraints  
6. Demonstrated experience in teamwork and participatory methodologies

#### Application process

The consultant/s should submit a detailed research proposal to CHAU Executive Director including, Introduction, Background/profile of the consultancy company/firm, Curriculum Vitae of all consultants who will undertake the study, Proposition research method, data collection and tools; analysis and dissemination plans; and report presentation; and ethical considerations proposed schedule of work and budget based on the ToR  
**Consultant/s must have adequate indemnity insurance in place before they are contracted to carry out the study**  
**For further viewing, visit our website at [www.chau.co.ug](http://www.chau.co.ug)**

Deadline for submission: 15<sup>th</sup> October 2018

### 2 VACANCY ANNOUNCEMENT:

#### i. Advocacy Specialist/PITCH project Coordinator

Community Health Alliance Uganda (CHAU) in partnership with International HIV/AIDS Alliance (IHAA) is implementing the Partnership to Inspire, Transform and Connect the HIV Response (PITCH), the Sexual Reproductive Health Umbrella (SRHU) and other projects.

PITCH is a five-year project (2016 to 2020) focused on strengthening local organisations' capacity to advocate, generate evidence and develop robust policy solutions for upholding the rights to HIV and sexual and reproductive health services for Key Populations and adolescent girls and young women. <https://www.aidsalliance.org/our-priorities/current-projects/724-partnership-to-inspire-transform-and-connect-the-hiv-response-pitch>

Sexual Reproductive Health Umbrella (SRHU) is a five (5) year SRHR and HIV integration grant funded by the Swedish embassy in Uganda. The programme uses umbrella mechanism to contribute to improved SRHR and HIV outcomes for Vulnerable and Key populations. [www.chau.co.ug](http://www.chau.co.ug)

CHAU is looking for a dynamic individual to support and coordinate 6 Alliance partners under PITCH and other projects, experienced in advocacy project, international donors' requirements, an excellent manager and communicator, familiar with small Community Based Organisations and Key Populations and Adolescent Girls and Young Women. The individual will deliver on the overall CHAU advocacy strategy which PITCH and SRHR Umbrella are part.

The Overall responsibility of the Position is coordination of Advocacy initiatives/activities in line with CHAU's strategic direction and thematic objectives. The person will work with colleagues to pull together evidence across projects for advocacy.

**Specific Responsibilities under PITCH project (70-80% of the time)**

- Coordinate and support the PITCH programme in Uganda
- Provide technical expertise guidance to strategic advocacy and planning of key initiatives that CHAU and PITCH partners could undertake.
- Coordinate all implementing partners and ensure that the capacity of their organisation and their advocacy capacity are strengthened to deliver on the project.
- Work closely with all partners and IHAA in all aspects of project management and donor reporting ;
- Support and share timelines with PITCH IPs to develop and submit quarterly and annual work plans, budgets and reports to CHAU and IHAA.
- Consolidate Alliance PITCH work plans, budgets and reports and share with CHAU, IHAA
- Alongside M&E officer, support partners for all reporting.
- Respond to and follow up information requests from IHAA on PITCH and CHAU Advocacy initiatives
- Alongside the communications specialist, support PITCH and CHAU IPs with development and implementation of the Communication strategy, documentation of programmatic best practices and case studies for dissemination to and utilization by relevant stakeholders
- Ensure effective communication flow amongst PITCH IPS, in CHAU and outside CHAU
- Champion and track the use of Advocacy knowledge in CHAU and amongst its PITCH partners/ stakeholders
- Track trends in contemporary advocacy work, document and provide advice/ recommendations

#### Specific Responsibilities under SRHU and other projects

- Coordinating and finalising of SRHRU advocacy strategy
- Holding an IP and beneficiaries strategy development sessions to define advocacy priorities – which then the strategy is built around
- Convene key stakeholders within the health and development sector to get their feedback on the SRHRU advocacy strategy
- Validate SRHRU advocacy strategy with IPs/beneficiaries and the Embassy
- Coordinate implementation with IPs and monitoring progress against advocacy work plan
- Align SRHRU advocacy strategy with PITCH and CHAU organisational strategy

#### Education & Certifications

- A Bachelor's degree in Development Studies, Public Health, Medicine, Social Sciences or any relevant degree.
- Master's degree in social sciences, development Studies, Public Administration, Economic Advocacy and Planning, project planning or management
- A relevant post graduate qualification will be an added advantage Training in Advocacy Research, Advocacy strategy and Analysis
- Knowledge in Human Rights Based Approaches
- A Bachelor's degree in Development Studies, Public Health, Medicine, Social Sciences or any relevant degree.

#### Other skills and experience

- Knowledge and experience of SRHR and HIV/AIDS Advocacy work

- experience in capacity strengthening of CBOs
- At least 4 years or more of relevant experience from a reputable organization in a similar role
- Familiar with the implementation of HIV/AIDS and reproductive health Programs and Working with KPs and AGYW
- Current Ugandan policies and laws related to key populations and reproductive health and HIV AIDS.
- An excellent communicator, manager and amicable and knowledgeable of YPLHIV, AGYW, KP partners issues in Uganda and in the world
- Project cycle management
- Networking and stakeholder management and advocacy
- Documentation, information management, and reporting

**Detailed Job description and specifications be further viewed from our website [www.chau.co.ug](http://www.chau.co.ug)**

Deadline for submission: 15<sup>th</sup> October 2018

#### ii. Monitoring, Learning and Evaluation/MIS Officer(1)

**Role Overview:** To implement, coordinate, support and strengthen CHAU monitoring and reporting system, document, share and disseminate reports and strategic information to stakeholders in line with CHAU program strategies and M&E plan, Support the IT and web site management function

#### Duties and responsibilities:

- Strengthen the capacity of staffs in participatory Monitoring and Evaluation (PM&E) in line with MEAL requirements and CHAU's Strategic Plan 2016-2020
- CHAU program and data management
- Support the IT function to provide IT solution within the IT component of CHAU.
- Resource mobilization
- Development and implementation of researches and surveys

#### Education & Certifications

- A Bachelor's degree in Statistics, information technology and post graduate training in Monitoring and Evaluation
- Master's Degree in Public Health, Statistics, Biostatistics, Project Planning and Management

#### Other skills and experience

- At least 2-3 years relevant experience from a reputable organization in a similar role
- Experience monitoring and evaluation and reporting on development programs

Deadline for submission: 15<sup>th</sup> October 2018

Interested individuals should apply to The Executive Director, Community Health Alliance Uganda, P.O Box 22205 Kampala. Proposals and Applications can be Hand delivered to Plot 19 Kawalya Kagwya Close Kololo or Posted to [jobs@chau.co.ug](mailto:jobs@chau.co.ug) prior to the respective deadlines. Only shortlisted Candidates will be contacted. Affected Populations with relevant qualifications are encouraged to apply. **For further viewing, visit our website at [www.chau.co.ug](http://www.chau.co.ug)**